

**St. Alban's Episcopal Church
Annandale, VA
Vestry Meeting – Sunday, November 17, 2019**

Present: Father Jeff, Father Paul, Deacon Theresa, Nancy H., Rick, John, Jim, Debbie, Sue, Donna, Jane, Evangeline, Nancy C, Cheryl, and Margaret.

Regrets: None.

Visitors: None.

Reflection: Rick shared the history of St Margaret of Scotland, who is the patron saint of his son's parish in DC, which celebrated its 125th anniversary.

Minutes: The Minutes from the October 15, 2019 Vestry Meeting were reviewed. Rick moved that the Vestry approve the Minutes as amended, Debbie seconded the motion, followed by unanimous approval by the Vestry.

Treasurer's Report: The financials were not ready for review, because our accountant had a death in his family. They will be sent under separate cover at a later time.

Rector's Report: Fr. Jeff provided his report via email and at the meeting. (Attached)

Assistant Rector's Report: Fr. Paul provided his report via email and at the meeting. (Attached)

Deacon's Report: Deacon Theresa provided her report via email and at the meeting. (Attached)

Senior Warden Report: Nancy H. provided her report via email and at the meeting. (Attached)

Junior Warden Report: Rick presented that the elevator part of the building was temporarily out of power during the last month due to Dominion Power cutting off the feed for other work, with no notice. Thankfully, there was no issue during that outage for the church.

Capital Campaign: It was reported that, counting verbal and written pledges, the campaign has met its minimal financial goal! The Kitchen Committee continues to meet and is currently trying to incorporate parishioners' suggested changes where possible and practical including the practicality of adding windows (although it has been determined that we cannot have cabinets over the opening so a pass through window is not feasible because of lost wall space) and a larger door – expect to have the plans completed between January and May of next year. They are currently soliciting bids for the scoping of the underground plumbing/sewer repair/replacement; due to the wildly divergent bid prices, a second round of bidding is scheduled.

Committee Reports:

Stewardship: Pledge cards have distributed and mailed to members of the parish. November 24 will be the official start of the campaign, with requests for people to submit their pledge cards during the Sunday services for that day. The Committee has asked the Vestry to (a) submit a pledge card, (2) bring their pledge cards and submit them to the church at the 11/24 services if possible, and (3) make follow-up calls for selected absent pledges.

Christmas Bazaar: Final notes: Volunteers are asked to report at 8 AM and park on rectory lane on the tree side. We are also asked to keep the Parish Hall doors closed until the official opening at 9 AM.

NEW BUSINESS

Diocesan Convention: Fr. Jeff reported on the business conducted at the Convention, i.e.:

- Delegates from St. Alban's included Nancy H, Michael Sensabaugh, and Maddy Clune as a Youth Delegate
- The following resolutions were passed and issues were discussed:
 - A resolution updating the Diocesan Alcohol Use Policy from 1985 was approved. The updated policy states that no alcohol is to be served to those conducting church business. The resolution was overwhelmingly passed for a variety of reasons (presence of underage participants, avoidance of temptation and desire for inclusion of those in recovery, potential liability for subsequent drunk driving, etc.);
 - A formal protest of Virginia's proposal to install a gas compression station that would pass through an Indian burial ground;
 - A study was initiated to ensure equal pay for all clergy;
 - A request for more focus to be put on the funding for the ministry for chaplains who provide pastoral care to those in prison; and
 - Canon 6, Section 1 of the Canons of The Diocese of Virginia was amended to allow the Bishop to appoint deacons to serve as Archdeacon. The Canon was also updated to reduce the number of Archdeacons from five to three, and also permits the episcopal appointment of one Archdean in the diocese.
- The next Convention will be in late 2020 and will be held in Crystal City, VA. The Vestry was advised to search for and select our delegates in April 2020.

Next Meeting: Tuesday, December 10, 2019, 7:00 PM at Margaret Pendley's house for our Social Gathering. Margaret will provide the liquid refreshments, and Vestry members (and their guests) will bring food/snacks. Margaret's address is 6696 Valley Brook Drive, Falls Church, VA 22044 (Landline: 703-433-0242).

Prepared and submitted by Margaret Pendley.

Rector's Vestry Report
November 2019

- Attended the Bishop's Fall Conference at Shrine Mont.
- Finished our Wednesday evening Bible Study on the Book of Job.
- I continue to attend countless and innumerable Capital Campaign status and update meetings.
- Attended a kitchen committee meeting to discuss the bids received to survey the kitchen sanitary drainage. The bids we received were very inconsistent and so it was felt that we need to contact each company to question whether their bid fulfilled each aspect of the request.
- Met with several households to request their support, and to answer questions about, the Kitchen renovation.
- Met with The Rev. Dr. Tony Lewis to discuss plans and programming for Lent.
- Participated in Rise Against Hunger, in particular, helping Gerardo Mazariegos with lunch prep and service
- Gave last rites to Dick Craig and visited with the family. Began planning for a service of burial to be held December 10 at 11:00 am.
- Attended Diocesan Convention.

Associate Rector's Report to the Vestry
November 2019

- **Preached** on Sundays: 10/27 and 11/17; and on Tuesday, 11/13.
- **Celebrated** the Eucharist on Sundays (11/3 and 11/10) and Tuesday (11/12.)
- Provided appropriate **pastoral care** as needed.
- Attended weekly clergy breakfasts on Thursdays.
- Continued to participate in a new clergy group focusing on **Family Systems theory**.
- Attended the Sunday School "**Singing Day**" on November 3 – Adam Keiper led the singing again – and our new location, the Godly Play room downstairs, is perfect for it (and doesn't disturb the early coffee hour.)
- Continued to organize the **Morning Prayer** services, officiate on Mondays, and edit and collect the daily saint commemorations calendar.
- Planned and officiated the Choral **Evensong for All Souls'** Day on 11/3.
- Organized the annual **Election Day Donuts** Youth Missions fundraiser on 11/5, which **raised more than \$600** for the upcoming summer Youth Mission to Hurley.
- Assisted Fr. Jeff with the design and purchase of our new **rose vestments and altar hangings**, which will debut on **3 Advent** (12/15).
- Organized a lively **Youth Group Meeting** on 10/27, and we had an excellent discussion about privilege and gratitude; and had excellent assistance from the leaders: **Nick Huskins, Debra Becker, and Harry Baisden**. **Izanne Zorin** provided a delicious lunch of Peruvian Chicken.
- Helped to organize the **Rise Against Hunger outreach project** on 11/10, and assisted my spouse (**Gerardo Mazariegos**) with the preparations for an inexpensive and healthy lunch. We fed more than sixty people on a budget of \$165 – that works out to little more than \$2 per person!
- Attended the 225th Annual **Convention** of the Episcopal Diocese of Virginia, and enjoyed very much the time with our regional **Youth Delegate**, our own Maddy Clune.)
- Replaced the **shelves** and **televisions** in the **Sunday School classrooms**: 3rd-5th grade and Jr/Sr High classes. It looks much better (and more uniform) now. The teachers are sorting through old curriculum and supplies. Take a look! The rickety garage sale furniture is now gone!
- Organized an **acolyte training** on Saturday, 11/2. It was well attended by adult acolytes from the 8:15 am service, but we will have to do a poll to reschedule for the younger acolytes from the later service. Thanks to **Robby Larson-Ensinger** for attending!
- Working with Fr. Jeff on ways to offer the Sacrament of **Reconciliation** during Lent this year.
- Working on possibilities for a new group dedicated to **spiritual growth** and integrating daily life with faith, tentatively planned for 2020.
- Delivered a Book of Common Prayer, donated by St. Alban's, to the **Judy Snyder** lending library located in her old office at NOVA, Alexandria.
- *"Other duties as assigned."*

Deacon Theresa's Report 11/19

- Participated in the Diocesan Commission on Ministry retreat as a member of the Committee on the Diaconate. It was held at Shrine Mont.
- Attended the Bishop's Fall Conference at Shrine Mont and, with other deacons, assisted with the Eucharist Service.
- Revised the lector/intercessor manual.
- Led the Communion Service at Sleepy Hollow.
- Facilitated a Caregivers' Support Luncheon (including shopping for and serving lunch)
- Attended the Fairfax County Faith Communities in Action quarterly meeting which was focused on youth support programs in the face of the rising incidence of depression, suicidal ideation and suicide attempts.
- With Cheryl Sinsabaugh, provided lector/intercessor training. With Fr. Paul, provided adult acolyte training.
- Participated in the All Souls Evensong Service
- Met with Fr. Jeff and Fr. Paul to plan upcoming events.
- Attended the Samaritan Ministry Gala. Also attending were Ivy Kilby, Jim Kilby, and Chris Martin (a staff member of Samaritan Ministry).
- Assisted with the organization of the Rise Against Hunger Food Packaging Event. Approximately 70 volunteers participated. Special thanks to Sarah Traum who serves as the liaison with Rise Against Hunger, Gerardo Mazariegos who cooked lunch, and his assistants, Fr. Paul, Fr. Jeff, and Kate Wettstein.
- Attended Diocesan Convention, participating in the proceedings, staffing the deacons' information table, and assisting the bishops during the Eucharist.
- Shopped for groceries for a person in need.

Thank you for allowing me to send you my written report after the Vestry meeting.

Senior Warden's Report

Continued to attend Job Bible study. Very interesting and informative.

Attended event about St. Alban's visit to the Holy Land. Wonderful memories from several members.

Attended 2 Kitchen meeting

Attended St. Alban's Octoberfest. Great food, great music, great time.

Served as Acolyte and Lector for 8:15 services

Attended Lector and Acolyte training with Theresa and Cheryl S. The attendance was very light.

I wish it had been better attended, the information was important.

Attended several Capital Campaign meetings.

Was a delegate for the Diocese of Virginia Annual Convention. Always a privilege to serve.