

Date of Request	Amount \$	Account to be Charged	If split between 2 or more accounts, indicate below	
Pay To	Disposition of Check <input type="checkbox"/> US Mail <input type="checkbox"/> Narthex Box <input type="checkbox"/> Pick up in Office			
Address	City	State	ZIP	
Description/Explanation				
Accounts/Amounts (if 2 or more)				
Signature of Person Approving Request			Treasurer's Approval	

Mission, Witness & Service	1-5215 · Vacation Bible School	Employee Benefits
1-5015 · Budgeted Outreach	1-5220 · Adult Education	1-5490 · Rector Continuing Ed
1-5030 · Regional Council	1-5225 · Quiet Days	1-5495 · Ass't Rector Continuing Ed
1-8150 · Rector's Discretionary	1-5230 · Library	1-5497 · Rector Travel & Business
1-8175 · Asst. Rector's Discretionary	1-5235 · Tracts	1-5498 · Deacon Continuing Ed
1-5060 · Field Ed Seminarian	1-5238 · Forward Day by Day	1-5674 · Ass't Rector Travel & Business
1-5068 · Summer Seminarian	1-5240 · Other Christian Formation	Administrative
1-5070 · Theological Education		1-5620 · Office Supplies
		1-5625 · Office Equipment
Worship Expenses		1-5630 · Telephone
1-5110 · Worship Supplies	Youth Formation	1-5635 · Copier
1-5120 · Supply Clergy	1-5250 · Youth Supplies	1-5640 · Postage
1-5130 · Flowers	1-5255 · Scholarships	1-5645 · Software & Subscriptions
1-5140 · Acolytes		1-5665 · Accountant Fees
1-5150 · Sleepy Hollow	1-5265 · Family Ministry	1-5670 · Staff Travel
		1-5675 · Gifts
Parish Life	Nursery	1-5680 · Advertising
1-5155 · Intercessory Prayer Group	1-5270 · Nursery Wages	1-5685 · Misc. Administrative
1-5158 · Memorial Grove	1-5280 · Nursery Supplies	
1-5160 · Parish Life		Property
1-5162 · Stewardship	Music Program	1-5710 · Contract Maintenance
1-5170 · Diocesan Convention	1-5310 · Handbell Program	1-5720 · Repairs and Improvements
1-5172 · Parish Picnic	1-5315 · Choral Supplies	1-5725 · Building Supplies
1-5175 · Kitchen	1-5320 · Organ & Piano Maintenance	1-5730 · Building Security
1-5180 · Vestry Retreat	1-5323 · Musician Expense	1-5755 · Grounds Maintenance
1-5183 · Vestry Expenses	1-5328 · Music Licenses	1-5760 · Utilities, Church
1-5185 · New Programs	1-5330 · Children's/Youth Choirs	1-5770 · Rectory Repairs & Imp.
	1-5335 · Substitute Musicians	1-5775 · Utilities, Rectory
Christian Formation		1-8050 · Capital Reserve
1-5210 · Sunday School		1-8225 · Memorials