

**St. Alban's Episcopal Church
Annandale, VA
Vestry Meeting – February 18, 2020**

Present: Father Jeff, Father Paul, Nancy H., Rick, Jim, Debbie, Sue, Donna, John, Jane, Evangeline, Nancy C, and Margaret.

Regrets: Deacon Theresa, Cheryl.

Visitors: None.

Reflection: Nancy H. shared thoughts on Janani Lewum, an Archbishop of Uganda, who was probably murdered by Idi Amin's forces because of his devotion to his countrymen's well-being.

Minutes: The Minutes from the January 21, 2020 Vestry Meeting were reviewed. Nancy H. moved that the Vestry approve the Minutes, Debbie seconded the motion, followed by unanimous approval by the Vestry.

Treasurer's Report: Sue presented the December financials.

Rector's Report: Fr. Jeff provided his report via email and at the meeting. (Attached)

Assistant Rector's Report: Fr. Paul provided his report via email and at the meeting. (Attached)

Deacon's Report: Deacon Theresa provided her report via email. (Attached)

Senior Warden Report: Nancy H. provided her report via email and at the meeting. (Attached)

Junior Warden Report: Rick presented that Dominion Power chopped part of our trees on Columbia Pike, and we might need to do remedial work. The issue of whether to plant ground cover on the hill abutting Columbia Pike was tabled until a later time. Last month the Vestry erroneously voted for air-conditioner repair on Room 14, instead of the repairs for the chapel, library, and nave (\$11,507.00 total for all the repairs). In order to complete all the repairs, it was recommended that the needed funds be transferred from the Capital Reserve. Jim moved to approve, Margaret seconded, and the Vestry unanimously approved.

2020 Budget: Sue presented the budget. Margaret moved to approve the budget as amended, Rick seconded, and the Vestry unanimously approved.

Committee Reports:

Worship: For the Lenten season, there will be a change to the 8:15 service, which will use the contemporary version of Rite 1. A Healing Prayer Ministry will start at the back of the church during services; volunteers will be solicited. A votive candle stand will be placed at the back of the church. The St. Alban's Lenten devotional will be ready for dissemination on February 24.

Kitchen Committee: Weekly meetings are re-instituted. The next step will be to contract with the architect to develop the final blueprints (assuming a May completion date), and then construction can begin in the summer.

Music: The Committee will be drafting the job description for the Music Director in the coming month.

NEW BUSINESS

Annual Meeting/Vestry Nominations: It is noted that the Vestry vote will occur on 2/23/20 at the single service. The Vestry formally thanked Debbie, Nancy C., Cheryl, and John for their service.

Shrove Tuesday: Date is 2/25/20. Vestry members are reminded that we are the hosts, so all of us need to be present to set up, serve, and/or clean up.

Lenten Programming Plans: The Wednesday night series starts on March 4, and will focus on Hebrews. The schedule will include confession at 5PM, Stations of the Cross at 6PM, followed by soup-and-salad dinner and the lecture.

Next Meeting: Tuesday, March 17, 2020. Reflection and refreshments will be provided by Jane.

Prepared and submitted by Margaret Pendley.

Rector's Vestry Report
February 2020

- Prayed last rites for Dorie McCoy. Met with the family for pastoral care and funeral planning. Many thanks to all who were able to help out with the funeral as it was very short notice and very quickly planned. A special thanks to Nancy Calvert and all who rallied and volunteered to be ready for a reception. As it turns out, we did not provide a reception, but the fact that we can be prepared and ready in a very short amount of time is just phenomenal and speaks to the sense of community we have here.
- Prayed last rites for Barbara Fitz (daughter of Ginny and Gordon Furbish) and assisted Fr. Paul with her graveside service.
- Attended two meetings of the Committee on the Diaconate in Fredericksburg, interviewing candidates for ordination and potential postulants to the diaconate.
- Welcomed the ACCA board for their February Board Meeting here. Opened the meeting with prayer.
- Attended kitchen planning meetings with our architect to iron out any final questions.
- Attending (today, in fact) our February Clericus in Fairfax Station where we'll meet with Bishop Jennifer.
- Began meeting with the Music Search Committee to assemble a job description, etc.
- Participated in a conference call with Sue Mairena to answer questions for a potential bank loan for our construction project. Also met with another loan officer on site.
- Attended Worship Committee meeting to plan and prepare for Lent, Holy Week and Easter.
- I've gathered a small group who are interested in a Healing Prayer Ministry. We are meeting next Sunday (2/23) to conduct some training. Starting in Lent, we will have members of the Ministry stationed at the back of the church (near the blue candle and Mary icon) to be available for prayer with those who desire it during Communion – this will be in place of the healing prayers we currently have in the front of the church during announcements.
- The Pop-up Vision Clinic, planned to be held at the ACCA Child Development Center, has been delayed due to a lack of available physicians. It is my hope that we can still participate in this, somehow.

Associate Rector's Report to the Vestry
February 2020

- Preached on the 2nd Sunday after the Epiphany (1/19), and Tuesdays (1/21 & 2/18.)
- Celebrated mass on Sundays (1/26, 2/2, 2/9, and 2/16); and Tuesdays (1/28, 2/4 & 2/11).
- Officiated a simple graveside burial for Barbara Furbish Fitch on 1/29.
- Helped to organize an outing to the Presiding Bishop's revival event in DC on 1/26.
- Worked with Fr. Jeff and Minister of Music Patrick Summers in planning for Lent/Holy Week.
- Worked with Adam Hutson, Verger, to offer a training session for acolytes on 1/25.
- Officiated Morning Prayer services regularly.
- Provided pastoral care as needed; and made several hospital visits.
- Attended kitchen committee meetings on 2/3 and 2/10.
- Attended the music minister search committee meeting on 2/11.
- Attended the worship committee meeting on 2/11.
- Attended my weekly clergy group in Alexandria most Thursdays as usual.
- Continued to participate in a new clergy group focusing on Family Systems theory.
- Went on a brief spiritual retreat with three priest colleagues at Loyola on the Potomac in Faulkner, Maryland 2/4-2/7.
- Attended the regional Clericus gathering on 2/18 at St. Peter's-in-the-Woods, at which we were visited by our new Assistant Bishop, Jennifer Brooke-Davidson.
- Organized Youth Ministry events: an outing to the Michael Curry revival on 1/26, the Super Bowl Sub Sale fundraiser on 2/2, and a regular youth meeting on 2/9.
- Met with a group of parishioners on 2/16 to discuss the possibility of forming a new group dedicated to spiritual growth and discipleship.
- Continued to work on organizing the upcoming Confirmation class for adults and youth, which starts on March 1. Welcoming of Candidates takes place during mass this coming Sunday, 2/23.
- Contended with an unexpected – and late-breaking – change to the summer youth mission plans; due to overbooking, we are not able to go to Hurley this summer, but we do have another exciting opportunity that has presented itself: Participating in an educational mission opportunity in Raleigh, NC, where we will learn about poverty, food insecurity, and homelessness, through an organization called Youth Mission Co.
- Worked on collating the Lent Reflections booklet.
- *“Other duties as assigned.”*

Deacon Theresa's Report

January 2020

- Participated in the Virginia Interfaith Center for Public Policy's Day for All People at the Virginia General Assembly. Attended workshops on a variety of topics, including voter registration. The Diocese of Virginia is a member of the Virginia Interfaith Center for Public Policy (VICPP), a non-partisan coalition of 23,000 members including 700 faith communities and 1,000 clergy of all faiths and people of goodwill, all working for a more just society. Learn more about VICPP [here](#).
- Led book discussion on *Love Your Enemies: How Decent People Can Save America from the Culture of Contempt*. Over a three-week period, the number of participants ranged from 21 to 11. The discussion was well received and follow-up work planning is underway.
- Coordinated parishioner attendance at the More Jesus, More Love Revival at the Entertainment and Sports Arena in DC. Fourteen lay and clergy attended from St. Alban's.
- Preached.
- Submitted article for The Word.
- Met with Samaritan Ministry Partner Representative to plan for the Spring.
- Submitted Nursing Home Ministry Annual report. The facility's name change is complete. It is now called Annandale Health Care Center.
- Held a Caregivers' Support Lunch. Shopped for and served lunch.
- Participated in interviews for those seeking postulancy for the diaconate.
- Provided mentoring for two postulants preparing for their candidacy interviews with the Standing Committee (they both did well).

Senior Warden Report February 2020

Attended Acolyte training

Attended Kitchen meetings. Went over proposed changes, made decisions, and I have signed the contract with the Architect!

Contacted all six Vestry nominees to ask if they are not elected, would they consider being our Diocesan representatives at our annual convention. 5 responded yes, still need to hear from one person.

Viewed and edited the Vestry portion of our Annual Report.

Attended Finance committee meeting about our 2020 budget.

As a subset of our Kitchen committee, I met with Linda Cummings about ideas on how to continue Coffee hour/parish picnic/VBS during our Kitchen construction phase