

Date of Request	Amount \$	Account to be Charged	If split between 2 or more accounts, indicate below	
Pay To		Disposition of Check <input type="checkbox"/> US Mail <input type="checkbox"/> Narthex Box <input type="checkbox"/> Pick up in Office		
Address		City	State	ZIP
Description/Explanation				
Accounts/Amounts (if 2 or more)				
Signature of Person Approving Request			Treasurer's Approval	
<b>Mission, Witness &amp; Service</b>		<b>Christian Formation</b>		<b>Employee Benefits</b>
1-5015 · Budgeted Outreach		1-5210 · Sunday School		1-5490 · Rector Continuing Ed
1-5030 · Regional Council		1-5215 · Vacation Bible School		1-5495 · Ass't Rector Continuing Ed
1-8150 · Rector's Discretionary		1-5220 · Adult Education		1-5496 · Music Min. Continuing Ed
1-8175 · Asst. Rector's Discretionary		1-5225 · Quiet Days		1-5497 · Rector Travel & Business
1-5060 · Field Ed Seminarian		1-5230 · Library		1-5498 · Deacon Continuing Ed
1-5068 · Summer Seminarian		1-5235 · Tracts		1-5674 · Ass't Rector Travel & Business
1-5070 · Theological Education		1-5238 · Forward Day by Day		<b>Administrative</b>
		1-5240 · Other Christian Formation		1-5620 · Office Supplies
<b>Worship Expenses</b>		1-5215 · Vacation Bible School		1-5625 · Office Equipment
1-5110 · Worship Supplies				1-5630 · Telephone
1-5120 · Supply Clergy		<b>Youth Formation</b>		1-5635 · Copier
1-5130 · Flowers		1-5250 · Youth Supplies		1-5640 · Postage
1-5140 · Acolytes		1-5255 · Scholarships		1-5645 · Software & Subscriptions
1-5150 · Sleepy Hollow				1-5665 · Accountant Fees
		1-5265 · Family Ministry		1-5670 · Staff Travel
<b>Parish Life</b>				1-5675 · Gifts
1-5155 · Intercessory Prayer Group		<b>Nursery</b>		1-5680 · Advertising
1-5158 · Memorial Grove		1-5270 · Nursery Wages		1-5685 · Misc. Administrative
1-5160 · Parish Life		1-5280 · Nursery Supplies		
1-5162 · Stewardship				<b>Property</b>
1-5170 · Diocesan Convention		<b>Music Program</b>		1-5710 · Contract Maintenance
1-5172 · Parish Picnic		1-5310 · Handbell Program		1-5720 · Repairs and Improvements
1-5175 · Kitchen		1-5315 · Choral Supplies		1-5725 · Building Supplies
1-5180 · Vestry Retreat		1-5320 · Organ & Piano Maintenance		1-5730 · Building Security
1-5183 · Vestry Expenses		1-5323 · Musician Expense		1-5755 · Grounds Maintenance
1-5185 · New Programs		1-5328 · Music Licenses		1-5760 · Utilities, Church
		1-5330 · Children's/Youth Choirs		1-5770 · Rectory Repairs & Imp.
		1-5335 · Substitute Musicians		1-5775 · Utilities, Rectory
				1-8050 · Capital Reserve
				1-8225 · Memorials