

**St. Alban's Episcopal Church  
Annandale, VA  
Vestry Meeting via Zoom and in person – July 19, 2022**

**Present:** Father Jeff Shankles; Monique Clark; Bob Ensinger; Debbe Hughes; Chris Martin; Christine (Christie) O'Connell; Christine Murphy (Chris) Peck; Kristi Potts, Glen White

**Absent:** Father Paul; Bill Calvert; Alison Dilworth; Kevin Holland, Sue Mairena, Treasurer, and Kenneth Youngert were absent.

**Visitors:** None

**Reflection:** Father Jeff opened with a reflection and prayer.

**Minutes:** The Minutes from the June 21 Vestry Meetings were reviewed.  
*Motion to approve: Chris Martin Second: Kristi Potts. Motion carried.*

**Rector's Report:** Fr. Jeff provided his report via email. The only notation he indicated is after spending the money on the landscaping the side hill is now full of weeds. He and Carlos continue to solicit quotes for clean up!

**Associate Rector's Report:** Fr. Paul provided his report via email.

**Senior Warden Report:** Chris Martin provided his report via email.

**Junior Warden Report:** Bill Calvert provided his report via email.

**Treasurer's Report:** No report this month as Sue Mairena is on vacation.

**Music Minister Report:** Adam indicated he understands that the organ expenses are not the priority but just asked us to keep that on our radar.

**Old Business**

**Buildings and Grounds:**

- HVAC Repair work as approved in June, will begin on July 21
- Carlos, will take care of the Septic tank issue.
- Hot water heater in the sacristy has been repaired!

**Kitchen Certification:**

Glen continues to work on the kitchen certification. Glen reported he has taken the training and took the sample test and did well. He will be taking the formal certification examination via online proctor.

### **Parish Call List Assignments:**

Chris Martin reminded everyone to contact everyone on their list. Especially as we work through all these changes and would be good to get feedback.

### **Renewal Works:**

Chris Martin reported no feedback from the time change of the worship service. The educational programming is underway on Sunday as well as two book groups!

### **New Business:**

#### **Classroom reconstruction:**

With the departure of the current tenants, the plan is to divide Room 13 for additional meeting space; Room 10 will become the nursery. Room 12 will become the music room. Given the light and spaciousness this will be very helpful for the Bell Choir and for working with children in terms of making the room a safe and comfortable space for kids.

Further plans will follow.

#### **Vestry Social:**

Is scheduled for Wednesday August 10<sup>th</sup> at 6:30. It will take place at Margaret Pendley's house. She will supply the drinks and asks that Vestry members bring a snack to share. All staff, vestry, spouses, significant others, and family are welcome!

#### **Vestry Strategic Planning:**

Bob and Chris thanked the Vestry members for their enthusiastic participation at the retreat on June 25<sup>th</sup>. They also thanked Father Jeff for the terrific food and snacks. Vestry members discussed several of the topics included on the summary notes which were distributed prior to the Vestry meeting.

Bob and Chris asked everyone to continue reviewing the notes, and to send their thoughts, comments, and any concerns about the summary to them prior to the August Vestry meeting.

There was agreement that next steps include a call for additional volunteers (Vestry and non-Vestry) to join the Strategic Planning Committee. Bob and Chris will work on a position description and circulate prior to the August meeting.

#### **Next Meeting: Tuesday, September 20<sup>th</sup>**

Prepared by Chris Peck, Register