

St. Alban's Episcopal Church
Annandale, VA
Vestry Meeting via Zoom and in Person June 20, 2023

Attendance: Father Jeff, Father Paul, Debra Becker, Alison Dilworth, Bill Calvert, Debbe Heiman, Adam Huston, Sue Mairena, Treasurer, Parker Nolan, Christie O'Connell, Chris Murphy Peck, Kristi Potts,

Not present: Bob Ensinger, Monique Clark, Glen White

Guest: Kate Wettstein

Alison Dilworth began the meeting with a reflection on Corinthians 2

Minutes: The May meeting minutes are not yet ready and will be approved by email once ready.

Treasurer's Report: Sue reviewed the May financial statement. Notable highlights include the following:

Balance Sheet:

- Current cash balance is \$122K lower than May 2022 due in large part to the \$26K in PPP Loan Forgiveness in 2022 and various repairs.
- United Bank Money Market – new account set up to earn money on the overage of the checking account.
- Accounts 1250,1265,1285 – Investments are 11k higher than May 2022.
- St. Albans ended May with a loss of \$18K which compares to a profit of \$18k for 2022.

Income Statement

- Overall pledge, plate and non-pledge income was under budget by \$8K.
- Rental income has exceeded the yearly budget by \$8K.
- Interest and Investment income was \$16K higher than the budget.
- Total Income was under budget by \$24K through May 2023. This excludes the \$34K budgeted from the operating reserve.
- Grounds Maintenance was \$5K over budget due to approved payment for tree work.
- Total expenses were under budget by \$6K.
- We currently have (\$8K) remaining in our Capital Reserve but \$263K in our Operating Reserve.
- We are projecting to move \$60K from the capital campaign once all contributions have been received. 14. 8985 – Capital Campaign has been zeroed out and \$16k was transferred to the Capital Reserve

Senior Warden's Report: Glen White was managing the election as Precinct Captain so there is not Senior Warden's Report.

Rector's report: Father Jeff sent his report via email.

Associate Rector's report: Father Paul did not submit a formal report but reported on the Bishop Stevenson's visit and the Confirmation on June 18 and the upcoming Parish Youth Mission activities.

Junior Warden/Buildings and Grounds Update: Bill provided a report as well as a detailed description of services needed and in suggested prior order for the Church and the Rectory and grounds. He also walked through a proposed funding plan for the repairs as follows:

Reallocate monies in account 8065 "Bequests" as follows:

- \$75k to Rectory Repairs; create a new account for this expense.
- \$125k to church repairs; create a new account for this expense.
- \$75k to Strategic Initiatives and create a new account for that expense.
- \$100k to Rectory Improvement Funds

Transfer funds from the STAMP Account to cover the \$15 k for organ repair as promised to our music minister Adam Detzner

Move remainder to Capital Reserve and zero out the bequest fund.

Sue will move the funds in the amount of \$75,000 + \$15,000 from the STAMP Account into a newly designated account as outlined above. She will reach out to the Diocese to see what if any implications there are for transferring funds from the STAMP account into a St. Alban's Account for use on these projects.

Bill will continue moving forward with bids for windows for the Rectory, air conditioning in the parish hall. In the meantime, we will hold off repair of lighting in the Nave at a cost of \$60k.

Motion: Approve the financial distribution plan as presented by Bill Calvert Junior Warden pending approval by the Diocese for movement of the funds from the STAMP Account. Moved: Alison Dilworth; Seconded: Christie O'Connell. Motion carried.

Vestry Committee Liaisons: Vestry members reported on their continued outreach to Parish members.

Strategic Planning Update: Chris Peck reported the Strategic Planning document is online the article was published in the June issue of *The Word*.

Annual Parish Picnic, Episcopal Visit and Confirmation: There was consensus it was a successful event. Great attendance, potentially more tables needed in the future. Good enthusiasm from confirmation candidates and very good to see so many junior members of the church being confirmed.

Philadelphia 11 Documentary: discussion of when to show it and make an evening out of it. The decision was to do this sometime after mid-September. The plan for the proposed event will include food, a showing of the the movie and a panel discussion.

Seminarians for 2022-2023: Amelia Bellio and Chris Leung, both female. Amelia is a former military officer and very excited to join us.

Preschool Committee Meeting: On Wednesday, June 14, Father Jeff, Rebeca Cooper, Bill, Glen and Debbe met with the Director of the ACCA Child Development Center (CDC), Maria-Isabel Ballivian. The CDC has an amazing program with a current enrollment of 208

encompassing all ages from infant to preschool, and a waitlist of 136 children. Isabel filled us in on the challenges of running a preschool, especially during the pandemic. She is very interested in partnering with us where it is practical and beneficial to both St. Alban's and the CDC. Just a couple of examples she gave might include sharing continuing education costs, food preparation labor and costs. She will be an excellent ally and resource in the months ahead as we move forward.

Conversation about Pride month and Pride Flag: A lively discussion took place regarding not only pride month and the Pride flag but what will/should our position be as a parish on issues such as pride in the future. Jeff will send his draft message for *The Word* to Vestry members for feedback. Among the many possible ways to discuss this openly was to host listening sessions in late summer on this topic. Discussion will continue at the next Vestry meeting currently scheduled for August 15.

Respectfully submitted,

Chris Murphy Peck
Register